

# Office of the Board of Assessors



**Town of Brimfield**  
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## Minutes of the Brimfield Board of Assessors Meeting held January 23, 2024

Meeting called to order at 4:004PM by Lynn Mayotte, Chair  
Members Present: Lynn Mayotte, Cynthia Powers-joined remotely, and Carolyn Haley

- .01 The Board reviewed the Meeting Minutes from the 11/21/23 Board of Assessors Meeting. Motion made by Carolyn Haley to accept and sign. Second by Cynthia Powers. All in favor.
- .02 The Board reviewed the Department Payroll and Accounts Payable. Motion made by Carolyn Haley to approve and sign. Second by Cynthia Powers. All in favor.
- .03 The Board noted the Motor Vehicle and Trailer Excise Commitment 2024-01 in the amount of \$496,762.71 Notice of Commitment to Interim Treasurer-Collector and Accounting Officer and Motor Vehicle and Trailer Excise Commitment 2023-07 in the amount of \$4,220.12 Notice of Commitment to Interim Treasurer-Collector and Accounting Officer. Motion made by Carolyn Haley to accept and sign. Second by Cynthia Powers. All in favor.
- .04 Notice to Rescind 2023 Real Estate Roll-Back Commitment in the Amount of \$45,483.51. A new commitment excluding non-taxable parcels under appeal has replaced this commitment. Motion made by Carolyn Haley to accept and sign. Second by Cynthia Powers. All in favor.

### Discussion:

Board members signed the Certificate of Open Meeting Law Materials.  
Next Meeting TBD Explore February 27<sup>th</sup>, the members will follow up.

Cynthia Poirier was elected to the HHCAA Board of Directors and will attend the meetings and assist in the planning and implementation of continuing education and quarterly meetings.

FY25 Budget: Ms. Poirier gave the Board an update on the pending Budget, the Collins Center has not furnished a copy of the compensation and salary study, the Board may have to consider an independent salary submission based on the increased responsibilities at minimum until the results are made available.

*[Handwritten signatures and notes in the right margin]*

The Board entered Executive Session at 4:17p.m. under M.G.L Chapter 59 Section 60 and Chapter 214 Section 1B, for the purpose of acting on Abatement, Exemption and Chapter 61 Land Application. Roll Call Vote: Lynn Mayotte-Present, Carolyn Haley-Present, Cynthia Powers-Present. The Chair announced that the Assessors will not reconvene Regular Session after the Executive Session.

- .05 The Board to act on Abatement Chapter Land Applications under various Clauses and Notice of Decision for applications. Cynthia Poirier, Principal Assessor, reviewed each application with the Board, there were no questions or Discussion.  
Motion made by Carolyn Haley to accept and sign the Applications and Decision Notices. Second by Cynthia Powers. All in Favor by Roll-Call Vote. Lynn Mayotte-YES, Carolyn Haley-YES, Cynthia Powers-Yes.
- .06 The Board reviewed 13 Motor Vehicle and Trailer Excise Tax Abatements- and 1 Denial. No questions or discussions on the abatement applications. Motion made by Carolyn Haley to accept and sign the Applications and Decision Notices. Second by Cynthia Powers. All in Favor by Roll-Call Vote. Lynn Mayotte-YES, Carolyn Haley-YES, Cynthia Powers-Yes.
- .07 The Board to act on seven Application for FY24 Statutory Real Estate Exemption Applications, Certificates and Monthly Report.  
No questions or discussions on the exemption applications. Motion made by Carolyn Haley to accept and sign the Applications. Second by Cynthia Powers. All in Favor by Roll-Call Vote. Lynn Mayotte-YES, Carolyn Haley-YES, Cynthia Powers-Yes.
- .08 The Board to act on one FY2023 Real Estate Abatement Applications. Cynthia Poirier, Principal Assessor, reviewed each application with the Board, there were no questions or Discussion.  
Motion made by Carolyn Haley to accept and sign the Applications and Decision Notices. Second by Cynthia Powers. All in Favor by Roll-Call Vote. Lynn Mayotte-YES, Carolyn Haley-YES, Cynthia Powers-Yes.

Motion made by Carolyn Haley to adjourn. Second by Cynthia Powers.  
All in Favor by Roll-Call Vote. Lynn Mayotte-YES, Carolyn Haley-YES,  
Cynthia Powers-Yes

## BOARD OF ASSESSORS

Lynn Mayotte  
Carolyn M. Haley  
Cynthia K. Powers

Respectfully submitted,

Cynthia S. Poirier

Cynthia S. Poirier, Principal Assessor  
03/05/2024